



The Northwest Catholic
District School Board
SCHOOLS OF HOPE

GOVERNANCE POLICIES

Section	Number
BSR	4.0

BOARD-STAFF RELATIONSHIP

Policy Title: Trustee – Director Communication

Policy:

The Board, its officers and individual Trustees will not communicate in such a way as to knowingly undermine the high level of trust and dignity of person which is required to exist between itself and its Director of Education under a system of “Policy Governance”.

Consequently the Board and its members will:

1. Not hold a meeting of the Board or a Committee of the Board without the Director of Education or the Director’s designate being present.
2. Not receive or attempt to resolve a complaint in a manner inconsistent with the Board’s complaint procedure.
3. Not make inquiries of staff or receive information from staff without processing both the inquiry and the staff reply through the Director of Education.
4. Not execute an independent inquiry of a solicitor, accountant or an outside agency without:
 - a) attempting to resolve the perceived breach directly with the Director of Education; and/or
 - b) informing the Director of Education in writing of the nature of the concern regarding a perceived breach and their intent to bring to the Board the concern; and/or
 - c) informing the full Board of the perceived breach during an closed session; and/or
 - d) as a Board receive a perceived breach without the Director present; and/or
 - e) as a Board attempt to resolve or seek advice of the nature of the perceived breach without doing so jointly with the Director of Education.

- 5. Nothing shall prevent a Trustee at the Trustees own expense from seeking outside advice, however, to do so without first informing the Director of Education of the nature of the inquiry will be considered a breach of the Trustee Code of Conduct Policy GP-4.0.

<u>Cross Reference</u>		<u>Date Approved</u> March 29, 2009	<u>Legal/Ministry of Education Reference</u>
<u>Section</u>	<u>Number</u>	<u>Board Motion</u>	
GP	04	09-047	
		<u>Date of Last Review</u>	
		June 15, 2019	